

**Government of West Bengal**  
**Office of the District Magistrate, Hooghly**  
**(Panchayat & Rural Development Section)**

No. **1218** /P&RD

Date:- **11/07/12**

**NOTICE**

In continuation and partial modification to this office employment notice no. 939/P&RD/1/2009 Dated, Chinsurah, the 9<sup>th</sup> July, 2009 applications are invited from suitable candidates for filling up the following posts in different Panchayat Samitis of this district. Details of vacancies are given below.

**Category –A:**

- (a) Name of the post. : **BLOCK INFORMATICS OFFICER.**  
(b) Place of work. : Different Panchayat Samitis in the district of Hooghly.  
(c) Pay Band Scale. : Rs. 7100 – 37600/- (PB – 3) with Grade Pay Rs. 3900/- and other allowances etc. as admissible by the State Government for employees of Panchayat Raj Institutions (Non-Government).  
(d) Qualification. : Passed the B. Tech (IT) or B. Sc. (IT) from recognized University.  
(e) Total vacancy. : Total – 3 [1 General (Person with disability), 1 ST, and 1 OBC-B].

**Category –B:**

- (a) Name of the post. : **CLERK-CUM-TYPIST.**  
(b) Place of work. : Different Panchayat Samitis in the district of Hooghly.  
(c) Pay Band Scale. : Rs. 5400 – 25200/- (PB – 2) with Grade Pay Rs. 2600/- and other allowances etc. as admissible by the State Government for employees of Panchayat Raj Institutions (Non-Government).  
(d) Qualification. : Passed the Madhyamik or its equivalent examination from any recognized University or Board or Council and having a minimum typing speed of 30 (thirty) words per minute in English and 20 (twenty) words per minute in Bengali.  
Provided that the selected candidates shall have to acquire proficiency in MS word or such other standard computerized word processing applications before confirmation in service.  
(e) Total vacancy. : Total – 18 [General-6, General (Person with disability)-1, General (EC)-4, SC-4, SC(EC)-1, and ST-1, OBC-B-1].

**Category –C:**

- (a) Name of the post. : **PEON.**  
(b) Place of work. : Different Panchayat Samitis in the district of Hooghly.  
(c) Pay Band Scale. : Rs. 4900 – 16200/- (PB – 1) with Grade Pay Rs. 1700/- and other allowances etc. as admissible by the State Government for employees of Panchayat Raj Institutions (Non-Government).  
(d) Qualification. : Have knowledge of reading and writing in Bengali.  
(e) Total vacancy. : Total – 4 [General-1, SC-1, ST-1 and General (Ex-Serviceman for Group-D Post)-1].

Applications shall be made in the prescribed format annexed herewith, addressed to the District Magistrate and Chairman, District Level Recruitment Committee, Hooghly at Post + PS- Chinsurah, Dist.-Hooghly, PIN-712101 by registered post only. All applications are to be reached at in the address mentioned above by **5.30 p.m. of 30-07-2012.**

**Age limit** 18-40 years on the January 1, 2012. The upper age limit is relaxable for Scheduled Caste & Scheduled Tribe 5 years and for Backward Class 3 years.

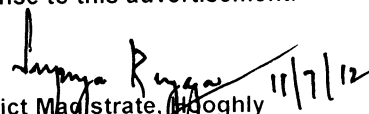
Complete application must be submitted with (i) two passport size self-photograph i.e. one pasting in the application and the other attached with the application duly signed by him/her in the backside and duly attested at the front face (ii) one self-addressed envelopes (25X10 cm) affixed with postage stamps of Rs. 5/- (Rupees five) only.

Separate application is to be submitted for separate post.

The applicants desiring to apply for the post of Panchayat Samiti Peon should apply in the Bengali version of the Application Form.

The envelop containing the application form should be super scribed with "Application in response to Advertisement/Notice No. \_\_\_\_\_/P&RD dated \_\_\_\_\_/07/2012 for the post of \_\_\_\_\_ (Name of the post).

Those who applied in response to the advertisement vide no. 939/P&RD/1/2009 Dated, Chinsurah, the 9<sup>th</sup> July, 2009 for the posts mentioned above need/may not apply in response to this advertisement.

  
District Magistrate, Hooghly  
&  
Executive Officer  
Hooghly Zilla Parishad