



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT MAGISTRATE & DISTRICT ELECTION OFFICER, HOOGHLY  
MATERIAL MANAGEMENT CELL

QUOTATION NOTICE

Sealed quotations are hereby invited by the undersigned from the intending dealers/suppliers for hiring video camera with all accessories alongwith camera operator.

Terms & Conditions

- 1.) Sealed envelope containing quotation papers should be superscripted “**Quotation for hiring of Video Camera**” and to be addressed to the **ADDITIONAL DISTRICT MAGISTRATE (DEVELOPMENT), Old Collectorate Building, Hooghly – 712101.**
- 2.) The tender is to be submitted in the letter head of company/Vendor/Supplier in sealed envelope addressed to the **District Magistrate and District Election Officer, Hooghly** and must be signed by authenticated proprietor. ~~The~~
- 3.) The quotation should be submitted at the Office Chamber of the **Nezarath Deputy Collector, Hooghly, Old Collectorate Building (Ground Floor)** from **14 /02/19** to **25/02/19** during office hours upto 1:00 PM (excluding Saturdays, Sundays and other Holidays) .
- 4.) The Sealed Quotation will be opened at **2:00 PM** at the office chamber of **Additional District Magistrate (Development), Hooghly** on **25 /02/19** in presence of willing participating agencies or their authorized representatives.
- 5.) The rate shall include all taxes including the charges of delivery and VAT. Rate for hiring video camera with all accessories alongwith camera operator should be quoted both in words and figures, as per table below:

Particulars	Rate (Rs/-)
For Two Days (for Poll duty)	
For Consecutive Seventeen Days	
For Consecutive Twenty Days & more	

- 6.) Supply of video camera along with videographers is to be made either at District Head Quarter or at any other places as desired by the Authority.
- 7.) Only one representative of each quotationers shall be allowed to attend at the time of quotation opening subject to presentation of authorization letter from the quotationers.
- 8.) The District Magistrate & District Election officer, Hooghly reserves the right to accept or reject any quotation or reject all the quotations without assigning.
- 9.) The delivery shall be completed within 3(three) days from the date of receipt of work order.
- 10.) Photocopy of PAN is to be submitted with the quotation.

*duy 14/2/19*  
Additional District Magistrate (Dev.)  
Hooghly

Memo No: 003/1(29)/MMC/Hooghly

Dated:- 14/02/2019

Copy forwarded for information & necessary action to:

- 1.) The District Magistrate, Hooghly.
- 2.) The Addl. District Magistrate, Gen./LR/ZP, Hooghly
- 3.) The Sub-Divisional Officer, Sadar/ Chandannarar/Serampur/Arambagh.
- 4.) The Block Development Officer (All)
- 5.) The DICO, Hooghly for ensuring wide publicity.
- 6.) The DIO, NIO Hooghly with a request to upload this notice in the Website of the Hooghly district.
- 7.) Notice Board/Office File.

*14/2/19*

Additional District Magistrate (Dev.)  
Hooghly